

**To:** All Employees

**Subject:** Annual Family Giving Tree - Now through December 12

Hello,

Following an HP tradition of many years, we invite you to participate in this special holiday event. Starting today tags for "wishes" are again available on the holiday trees in the Cafeteria. The gifts represent requests from over 180 local social services that help poor and homeless children and adults who live in our community.

Please join in the combined effort of our Site and make this another generous FAMILY GIVING TREE year from employees who care. Last year we collected over 330 gifts!

How The Family Giving Tree works:

The trees are located in the cafeteria:

1. Take a tag or two from the many available
2. Purchase the gift or gifts
3. Attach tags securely to the wrapped or unwrapped gift(s)
4. Bring gifts to the cafeteria by Friday December 12
5. Tax deductible forms will be available in a big envelope under the tree

We will on a daily basis bring the gifts to a secured place and keep until all gifts will be delivered to The Family Giving Tree.

For more info please check this <http://www.FamilyGivingTree.org>.

Best Wishes,

Birgitte Ishak  
Hewlett Packard