

FAMILY GIVING TREE

HOLIDAY DRIVE SPACE NEED SPECIFICATIONS

<u>Requirement</u>	<u>Holiday Drive</u>
Square footage	100,000 plus
Restrooms (toilets)	8 - 10 per gender
Lighting	Yes
Electricity outlets	Yes
Loading Docks – dock high	2
Drive thru load/unload – grade level	Yes / 2
Duration	Nov 21 - Jan 6

Ideal Location

Literally anywhere within Silicon Valley; an area defined by:

- North San Jose up the Peninsula through Palo Alto and possibly Redwood City
- Up 880 through Milpitas, Fremont & Newark
- Anywhere in between

Nice-To-Have's

1. A car drive-through for drop offs and pickups (really helpful when raining)
2. An office(s) that can be secured
3. A separate room for staff breaks and meals

Contacts

1. David Bratton-Kearns, COO
408-946-3111 ext. 200
davidbk@familygivingtree.org
2. Al Galan, Program Manager
408-946-3111 ext. 228
al@familygivingtree.org